

## **Risk Management Manager – Job Description Summary**

Responsible for organizing, planning, directing, and controlling all operations of the Risk Management Department. Oversees all collections functions including the control of loan and credit accounts that are late, potentially delinquent, delinquent, or charged off. Assists in the resolution of difficult and complex customer/member account situations.

Responsible for collateral, repossessions, and the disposition of repossessed assets. Performs periodic evaluation of collections policies and procedures and modifies as needed. Ensures that established policies, procedures, and legal requirements are followed. Coordinates activities, ensuring that all subordinate areas of responsibility support organization objectives. Trains, directs, and appraises personnel. Ensures that services are delivered professionally and efficiently.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Supervisory responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment